

Registration begins
February 5 @ 7:30 a.m.
Think Academy Office • Natatorium Rm 103



CREDIT CLASSES

enrollment approval form

Complete and Submit:

- Enrollment Approval Form. **Must have all required signatures.**
- Registration Form and Contract
- Payment may be made with cash, check, or credit card. Tuition may not be billed to Albuquerque Academy student accounts.

Forms can only be processed if they are complete.

Demand for Think Academy Summer classes is high, and courses fill and close very quickly. Registrations will be accepted on a first-come, first-served basis. Class seats will be held only upon completion of the registration and payment process. If a course is full when we receive your registration form, you will be placed on a waiting list.

IMPORTANT: All forms must be complete! Secure signatures as quickly as possible.

NAME _____ GRADE (FALL) _____

Please indicate the course and obtain the appropriate signatures:

■ ENROLLMENT APPROVAL

- Biology _____
Chair, Science Department
- Chemistry _____
Chair, Science Department
- Algebra I _____
Current Math Teacher
- Geometry _____
Current Math Teacher
- United States History _____
Current History Teacher

■ ADVISER APPROVAL _____

I have read and understand the Think Academy Summer policies concerning credit class grades.

STUDENT'S SIGNATURE _____ DATE _____

PARENT—GUARDIAN SIGNATURE _____

FINAL SIGNATURE—CURRENT DIVISION HEAD _____

2019 Registration Form and Contract

IMPORTANT: PLEASE READ AND AGREE TO THE TERMS & CONDITIONS LISTED ON THE REVERSE SIDE.

STUDENT INFORMATION

name: first middle last
 grade (fall 2019) date of birth gender school attending this fall
 primary mailing address city state zip
 parent/legal guardian 1 parent 1 cell/pager home phone
 parent/legal guardian 2 parent 2 cell/pager home phone same as above
 email address
 emergency contact name contact's phone relationship

PRE-GRADE K-2 STUDENTS PICK-UP AUTHORIZATION

List individuals (other than those listed as parent/legal guardian 1, 2, or emergency contact) who may pick up your child.

Name See catalog for pricing

COURSE INFORMATION

CLASS PERIOD	COURSE#	COURSE TITLE	3 or 6WKS	TUITION
7:30 AM - 8:10 AM				
1 8:10 AM - 9:00 AM				
2 9:10 AM - 10:00 AM				
3 10:15 AM - 11:05 AM				
4 11:15 AM - 12:05 PM				
LUNCH				
5 12:40 PM - 1:30 PM				
6 1:40 PM - 2:30 PM				
7 2:40 PM - 3:30 PM				
3:30 PM - 5:45 PM				

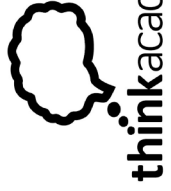
**MAKE SURE THERE ARE NO GAPS
YOU MUST ENROLL YOUR CHILD AT GRADE LEVEL**

Albuquerque Academy faculty/staff TOTAL

PAYMENT METHOD

A place in class or program is held only upon completion of the payment process.

MasterCard Visa Discover Card American Express Check Cash
 office use only Date Processed by



6400 Wyoming Blvd NE • Albuquerque • NM • 87109
 phone 505.858.8811

HEALTH CONCERNS

For the safety of our students, parents are obligated to notify the school nurse regarding all health issues, medication changes, and/or changes in physical or emotional status that occur or arise during the course of the Think Academy program. The information below will help us provide more appropriate responses to your child's needs and will be shared only with members of our faculty and staff working with your child.

MEDICAL INFORMATION

physician phone
 preferred hospital
 insurance company

IMMUNIZATIONS?

My child is fully immunized according to New Mexico state regulations. Yes No
 If **No**, I have filed a *Religious Exemption from Immunization* form with the State of NM? Yes No

ALLERGIES?

yes Mild / Moderate / Severe
 no Foods
 Medications
 Environmental

MEDICATION(S)?

yes List prescription, over-the-counter, and/or herbal medications taken on a regular basis:
 no

HEALTH CONDITION(S)?

yes Describe any health condition(s) that may affect physical activity or that require the care and supervision of a health professional.
 no

SPECIAL ACADEMIC/OTHER NEEDS?

yes Describe any special needs (academic, behavioral, emotional, physical, etc.) we should be aware of:
 no

If you have concerns about your child's health or special needs, it is your responsibility to contact the school nurse (505-858-8876) before Think Academy programs begin.

COMPLETE CONTRACT ON REVERSE ▲

TERMS & CONDITIONS — Please read and understand before signing this CONTRACT.

■ ALBUQUERQUE ACADEMY ■

Student and Parent Handbook

- The ThinkAcademy Student and Parent Handbook, which contains all of the applicable policies and procedures, will be available online by February 15.

Financial Responsibility

- The undersigned Parent/Guardian/Financially Responsible Party shall be responsible for reasonable expenses incurred by Albuquerque Academy in enforcing the terms of this Enrollment Contract including, but not limited to, attorney's fees and other expenses of collection.
- This Enrollment Contract shall be interpreted and enforced in accordance with the laws of New Mexico. Families with an unpaid balance will be unable to register for future Think Academy classes.

No Gap Policy

- For your child's safety, Albuquerque Academy requires that every student be supervised whenever on campus.
- All students, regardless of age, must be dropped off and picked up promptly (within 15 minutes of class/program start/end times); all students must be enrolled in a supervised program or in consecutive classes throughout the day—a gap in a student's schedule is not permitted.

Pick-Up Policy

- If you fail to pick up your child on time, late pick-up fees may apply.

Fees for Drops, Withdrawals, and Schedule Changes

- Albuquerque Academy and Think Academy programs charge a fee equal to 30% of the individual course/program tuition whenever a student drops or changes a class (e.g., to withdraw or make a schedule change).
- Registration for six-week programs ends May 20, 2019, which is the last day to drop, withdraw, or make a schedule change; a freeze on schedule changes remains in effect through June 6, 2019.
- Effective June 7, 2019, schedule changes will be made at the discretion and approval of Think Academy staff; 30% change fee applies.
- No fee will be assessed if a schedule change is made at the request of Think Academy staff.

Refunds and Cancellations

- 70% of tuition paid will be refunded as long as Albuquerque Academy and Think Academy programs receive a drop or withdrawal request by May 20, 2019 (for six-week programs); requests must be received five business days prior to the first class/program meeting date for all other programs.
- Albuquerque Academy and Think Academy programs reserve the right to cancel a course, section, or program; 100% of tuition paid will be refunded.
- No refund will be made if student is dismissed.

Important Emergency Preparedness Information

- Should the Academy and/or the appropriate governmental authorities determine that it is in the best interests of our students, faculty, and staff to cease operations for a period of time, fees paid for summer classes, programs, and camps will be refunded as follows:
 - 10% of the total fee paid will be retained by the Academy to offset administrative costs incurred.
 - If closure is necessary during the first four weeks of ThinkAcademy, the remaining 90% will be refunded on a pro-rated basis according to the number of unused days remaining in the class, program, or camp.
 - If closure is necessary during weeks five and six, tuition will not be refunded.

Dismissal and Disciplinary Policy

- Albuquerque Academy reserves the right to dismiss any student whose conduct or lack of cooperation and/or whose parent/guardian's conduct or lack of cooperation interferes with the School's policies and procedures or is not in keeping with the School's standards.
- A student's inability or failure to conform to Think Academy rules and regulations may result in immediate dismissal without prior notice or refund of tuition.
- Students using computers on campus must comply with the Acceptable Use Policy detailed in the *Student and Parent Handbook*.

Acknowledgment of Risk of Injury & Liability; Authorization for Emergency Medical Treatments

- I understand there is an inherent element of risk of injury that exists in the activities and programs in which my child will engage during Think Academy. In signing this registration form, I do hereby expressly acknowledge the potential for risk of injury associated with my child's participation in the program.
- On behalf of my child and myself, and in consideration of my child's participation in Think Academy, I hereby indemnify and hold harmless the Albuquerque Academy, its employees, agents, and Trustees from and against any and all claims related to injury or accident involving my child. Further, I request that I be contacted within a reasonable time in the event of illness or injury requiring medical services. In the event a parent or guardian cannot be contacted, I hereby designate the Think Academy faculty and administration or designee to act in my behalf to authorize such hospitalization, medical attention, or surgery as may be required in an emergency because of illness or injuries sustained by my child while participating in a Think Academy activity. In the event my child's parent or guardian cannot be reached and the situation calls for medical attention, I recognize and relinquish our responsibility to a practicing physician and/or medical personnel acting in the best interest of my child. I hereby assume financial responsibility for any hospitalization, medical attention, emergency transportation and surgery provided.

▲ I have read, understand, acknowledge and agree with Albuquerque Academy's Think Academy program:

- Terms & Conditions, Acknowledgment of Risk, and Authorization for Emergency Medical Treatments outlined in the Think Academy contract.
- Policies outlined in the Student and Parent Handbook (online).

▲ I authorize the release of any information contained in this form to Albuquerque Academy Think Academy faculty and staff who may be working with my child.

▲ Albuquerque Academy has my permission to use my child's likeness in photographs and/or video recordings in its Think Academy marketing (including but not limited to, website and catalog).

signature

date



SUMMER COURSES FOR CREDIT

JUNE 3 – JULY 12, 2019

ACADEMIC POLICIES & PROCEDURES

Class enrollment and scheduling

- Students are scheduled for classes in the same way they are scheduled during the regular school year.
- There is no guarantee students will be placed with a particular teacher.

Credit hours, exams, and grades

- Credit classes meet for a total of 128 contact hours.
- Each instructor determines how students will make up Independence Day holiday hours.
- Semester exams are given at the end of weeks three (semester one) and six (semester two).
- Teachers complete grades and comments at the end of each three-week semester.
- In order to receive credit, students must:
 - complete the course requirements and receive a passing grade
 - have no more than two excused absences (one per semester)
- **Summer credit class grades are listed on the student's transcript and satisfy graduation requirements, but grades are not calculated in the student's GPA.**

Curriculum and homework

- Summer courses are fast-paced and rigorous.
- Standard Albuquerque Academy curriculum for full-year courses is covered during the six-weeks.
- Each night, students receive four to five homework assignments (a one-week equivalent).
- Successful students budget two to three hours per night to fulfill homework requirements.

Withdrawal Fees

- 70% of tuition paid will be refunded as long as the Think Academy Office receives a drop/withdrawal request by May 20, 2019.

Albuquerque Academy Student and Parent Handbook policies

- Students are expected to comply with all Albuquerque Academy policies detailed in the *Student and Parent Handbook*.
- Teachers will review and distribute a copy of Albuquerque Academy's Academic Integrity policy—which addresses cheating and plagiarism—on the first day of class.

Algebra I

pre-grades 9–10*

Semester 1

1600 June 3-21 8:00 a.m.–12:15 p.m.

Semester 2

1602 June 24-July 12 8:00 a.m.–12:15 p.m.

Tuition: \$497.50 (one semester) / \$995 (entire course)

*Outside this grade range? Interested students may explore options with his/her current math teacher.

This rigorous, fast-paced course bridges the gap between mathematical concepts and algebraic expressions.

We'll place emphasis on:

- Practicing mathematical thinking skills
- Using algebraic knowledge to solve problems
- Applying problem-solving strategies
- Developing a foundation for further success in the study of mathematics

Geometry

pre-grades 9–11*

Semester 1

1604 June 3-21 8:00 a.m.–12:15 p.m.

Semester 2

1606 June 24-July 12 8:00 a.m.–12:15 p.m.

Tuition: \$497.50 (one semester) / \$995 (entire course)

*Outside this grade range? Interested students may explore options with his/her current math teacher.

Develop a thorough understanding of the fundamentals of geometry as we study plane and solid geometric figures. Our topics include:

- Proofs and deductive reasoning
- The relationships of points, lines, angles
- Surfaces of figures in space

Semester 2 topics include:

- Circles and constructions
- Areas and volumes
- Coordinate geometry

Prerequisite: Enrolling students need to have passed Algebra 1.

Biology

pre-grades 10–12

1610-0 8:00 a.m.–12:15 p.m.

Tuition: \$995

The study of life is exciting! This course emphasizes biology as a process of discovery that leads to understanding. Students develop an appreciation of the basic concepts of biology through laboratory work, creative projects, and experimentation. Along with core curriculum, we'll study current developments and historical achievements.

Successful completion of an introductory physical science course strongly recommended.

Chemistry

pre-grades 10–12

1612-0 8:00 a.m.–12:15 p.m.

Tuition: \$995

In this class, we explore scientific measurement, elements, atoms, the periodic table, chemical formulas and nomenclature, molar relationships, atomic structure, atomic history and models, chemical bonding, chemical equations and reactions, kinetic theory and states of matter, gas laws, the nature of solutions, stoichiometry, reaction energy, chemical equilibrium, and acids and bases. This class includes lecture, practice work, and laboratory activities.

United States History

pre-grades 11–12

1608-14 8:00 a.m.–12:15 p.m.

Tuition, textbook, documents: \$995

Summer is a great time to satisfy your United States History requirement and free up your schedule for electives, extracurriculars, or AP courses next fall. This intensive six-week class offers students an overview of American history, from the founding of Jamestown to the end of the Cold War.

We'll explore specific topics in greater depth, including:

- The “radicalism” of the American Revolution
- The tragedy of slavery
- The emergence of the United States as a world power
- The growth of an interrelated global economy after 1945

We'll also provide a sampling of America's cultural riches through a (brief) look at some literary, artistic, and musical classics. Students will practice writing short, analytical essays.

Because of the amount of material we are required to cover in this course, up to 90 minutes of reading will be assigned each night.

FACULTY

Mark Kevan | Nick Rubie, Ph.D. | David Ryan | Will Veeder | Donna Wrenn